

MCTM Teacher Incentive Grant

The MCTM Teacher Incentive Grant Task Force is authorized to award \$1500 to Minnesota K-16 mathematics teachers to support educators desiring to implement projects in math.

Grant applicants to receive the funds must meet all of the following criteria.

1. Be a member of MCTM on date when application is submitted.
2. Obtain the approval of your supervisor and (if applicable) superintendent.
3. Complete a MCTM Grant Application.
4. Write a brief description of the project (maximum 2 pages) addressing the following:
 - a. statement of need
 - b. purpose
 - c. project activities
 - d. plan of action
 - e. ability to replicate
 - f. ITEMIZED proposed budget
5. Conduct the project and submit the **results or progress of your results** about their project at either the fall or spring mathematics conference, no later than one year after receiving the grant and/or write an article describing your project for *Math Bits* within one year of completion.

Grant applications may be for almost any innovative purpose that involves students in a unique way. Eligible expenses include supplies, materials, equipment, printing, etc. These funds are not intended for student travel such as field trips or for the personal gain of the Project Director.

Grant awards will be based on the recommendation of the MCTM Teacher Incentive Grant task force, which is appointed by the Executive Board. Announcement of the grant recipients will be made by June 30th.

The committee will determine the recipients of the grants based on the following criteria:

- a. Innovation/addresses Standards
- b. establishment of needs
- c. activities clearly stated
- d. realistic plan of action
- e. ability to replicate
- f. proposed resources/expenditures appropriate

To apply, send five (5) copies of the Application Form, Budget, and Narrative to the Grant Committee Chairman.

Deadline: Postmark June 1

All materials should be mailed to:

**MCTM
PO Box 289
Wayzata, MN 55391**

Proposal Title _____

Grade Level _____ Students served by grant _____ Staff served by grant _____

Amount Desired \$ _____

Project Director _____

Home Address _____

Home Phone # _____

Email: _____

(Other participants names and addresses may be listed on back of this form.)

School Name _____ District _____

Address _____

City _____

Phone # _____ Fax # _____

Do you agree to present at the MCTM annual conference, fall workshop, and/or write a brief article for *Math Bits* to share your results?

_____ yes _____ no

If awarded a grant, we agree to abide by the criteria as set in the guidelines accompanying this application,

Signature of Project Director _____ Date _____

Signature of Administrator _____ Date _____

CHECK LIST:

_____ Information and Application forms **COMPLETE**

_____ Budget **COMPLETE** and **ITEMIZED**

_____ Five **(5)** copies of grant

_____ Two **(2)** page narrative (max)

DEADLINE: June 1

Send completed application to:

**MCTM
PO Box 289
Wayzata, MN 55391**

**Minnesota Council of Teachers of Mathematics
Teacher Incentive Grant Application**

Description of Grant:

Please summarize the project in 250 words or less. You may provide additional narrative on a separate sheet of paper, if needed.

- *Describe the benefit to students. How many children will be impacted?*
- *Outline the educational goals and objectives.*
- *Indicate how the project is related to the 2007 Minnesota Mathematics Standards*
- *Indicate how the project implements best practices.*
- *Describe who will be involved. Detail what will happen, when, where and how the project will be executed.*
- *Describe the project's timeline, including start and completion dates.*
- *How and when will you measure the project's success?*
- *Additional comments*

Proposed Budget
(Must Be Itemized- use back of form if needed)

Please be as specific as possible with your budget information. Use a separate sheet of paper, if necessary.
Itemize direct costs, specifying the prices of any equipment and materials to be purchased

Budget Categories	Description	Amount
<u>Materials</u>		
<u>Supplies</u>		
<u>Equipment</u>		
<u>Travel</u>		
<u>Other Expenditures:</u>		
TOTAL _____		